

MD RAKIBUL ISLAM RABBI

Address: West Abdalpur, Hatia Abdalpur – 7002, Kushtia Sadar, Kushtia

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E-mail: rirabbi.2433@gmail.com

Portfolio: <https://rakibulislamrabbi24.github.io/>

PROFESSIONAL SUMMARY

Results-driven professional with a diverse background in retail operations management and international data systems. Proven capability in optimizing business workflows, managing teams, and leveraging technical competencies in graphic design and web technology to drive efficiency and support organizational goals.

PROFESSIONAL EXPERIENCE

Computer Operator | Grand Lisboa Group (China) — Cambodia *Sept 2025 – May 2026*

- Managed high-speed data entry and secure digital record keeping while maintaining data accuracy and minimizing system downtime via troubleshooting.

Store Manager | Book Village — Kushtia, Bangladesh *Feb 2024 – Apr 2025*

- Managed daily bookstore operations, inventory tracking, and storefront staff while ensuring high-quality customer service.

Store Manager | Gadget Point — Kushtia, Bangladesh *Mar 2021 – Jan 2024*

- Directed storefront operations, product procurement, and vendor partnerships while leading the sales team to meet revenue goals.

CORE SKILLS

- **Technical & Web:** Web Technology (HTML, CSS, JavaScript), Graphics Design, Multimedia Production
- **Software & Systems:** Microsoft Word, Excel, PowerPoint, Hardware & Software Troubleshooting, System Monitoring
- **Operations & Professional:** Team Collaboration, Strategic Time Management, Supplier Relations, Retail Management

EDUCATION

Bachelor of Business Administration (B.B.A.) in Accounting *2nd Year
Running*
Kushtia Govt. College — National University

Higher School Certificate (HSC) — Business Studies *2021*
(GPA: 4.33 / 5.00)
Jhaudia Mahabiddyalaya — Jashore Board

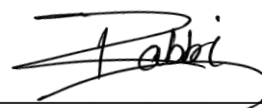
Secondary School Certificate (SSC) — Business Studies *2019*
(GPA: 3.71 / 5.00)
Jhaudia Bazar Secondary School — Jashore Board

LANGUAGES

- **Bangla:** Native / Fluent
- **English:** Professional Working Proficiency
- **Hindi:** Conversational Proficiency

PERSONAL INFORMATION

- Father's Name : Md. Motiur Rahman
- Mother's Name : Mst. Laki Khatun
- Date of Birth : 24-03-2003
- Marital Status : Single
- Religion : Islam (Sunni)
- Blood Group : A⁺ (ve)
- Present Address : West Abdalpur, Hatia Abdalpur - 7002,
Kushtia Sadar, Kushtia.
- Permanent Address : West Abdalpur, Hatia Abdalpur - 7002,
Kushtia Sadar, Kushtia.



MD RAKIBUL ISLAM RABBI
Signature